

**GEORGETOWN DIVIDE RECREATION DISTRICT  
BOARD OF DIRECTORS MEETING  
January 24, 2022  
5:00PM CLOSED SESSION  
6:00PM OPEN SESSION  
Bayley Barn Auditorium 4300 Highway 49, Pilot Hill  
MINUTES**

**CALL TO ORDER – OPEN SESSION – 5:00pm** Call to Order by Chair Syversen.

**ATTENDANCE:** Present: Adams, Syversen, Taylor, Stigen Absent: Gillard

**COMMENT ON CLOSED SESSION ITEMS:** No Comment

**CONVENE TO CLOSED SESSION FOR THE FOLLOWING PURPOSES**

To meet with legal counsel regarding pending litigation: GDRD v. Byrd et al., El Dorado County Superior Court, Case No. PC 20210234 (Government Code section 54956.9 (d)(1))

Public Employee Performance Evaluation (Government Code section 54957)

**RECONVENE TO OPEN SESSION: 6:00pm**

**ANNOUNCEMENT:** Nothing to report from Closed Session

**ADOPTION OF AGENDA**

**Action:** M/S/V/Adams/Taylor/4-0-0-1 Ayes: Adams, Syversen, Taylor, Stigen /Noes: none; Abstention: none; Absent: Gillard / to approve the agenda as published.

**PUBLIC COMMENT:** None

**DISTRICT OPERATIONS MONTHLY SPOTLIGHT REPORTS – A** Report with oral highlights was received from the General Manager, Jacqui Brunton on community service items and Mark Koontz, BOMUSD Facilities and Maintenance Director regarding parks and maintenance issues.

**ACTION ITEMS:**

**1. Community Partnership Program action items:**

**a. Approval of renewal or modification of various Community Partner Program agreements:**

**Action:** M/S/V/Adams/Stigen/4-0-0-1 Ayes: Syversen, Taylor, Stigen, Adams /Noes: none; Abstention: none; Absent: Gillard / to renew the Community Partner Agreements for Divide Ready by 21, Run Hunger off the Divide and Gold Country Girls Softball

**b. Consider any new Community Partner Program agreement – None**

**c. Consider any Community Partner Program Policy modifications - None**

**2. STAFF WORK PLAN AND PAYROLL BUDGET REVIEW**

**Action:** M/S/V/Taylor/Stigen/4-0-0-1 Ayes: Stigen, Syversen, Taylor, Adams/ Noes: none; Abstention: none; Absent: Gillard/ to adopt changes to the existing staff work plan and payroll salary budget adjustments as a result of the transition plan.

**PLANNING COMMENTS**

**NO ACTION**

**CONSENT AGENDA**

Items listed under the consent agenda are considered by the Board to be routine in nature and will be enacted in one motion unless an audience member or Board member requests otherwise, in which case, the item will be removed for separate consideration.

- A. Approve the payment of Claim Vouchers on 12/16/21 in the amount of \$9,229.94, on 1/5/22 in the amount of \$2,624.87, on 1/18/22 in the amount of \$5,130.37, Journal Entry on 12/16/21 in the amount of \$709.70.
- B. Recognize total revenue deposits 12/17/21 of \$18,233.34; \$12,712.27 in program revenue, \$3,854.81 in GDRD facility rental, \$500.00 in Facility Deposits \$1,066.26 in Community Partner Even Fees and \$100.00 in Misc Banner Fees.
- C. Approve the minutes for past meetings
- D. Receive Monthly Financial Report
- E. Receive Safety Report
- F. Acknowledge receipt of Correspondence as listed.

## Agenda Item C

**Action:** M/S/V/ Adams/Taylor/4-0-0-1 Ayes: Adams, Syversen, Taylor, Stigen /Noes: none; Abstention: none; Absent: Gillard / to approve the consent agenda.

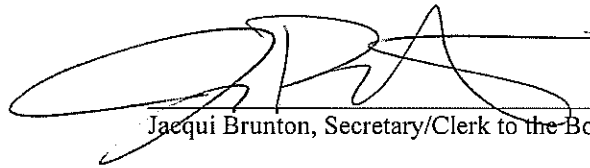
### REPORTS RECEIVED:

**General Manager Report** – GM reminded the Board of the annual filing notice for Form 700 and told the Board that they should have received an email from the County Elections Department with directions and a website on how to file. The GM also reminded the Board of the Sexual Harassment and Ethics Training and handed out step by step instructions on how to access the webinar through the CSDA website.

**Board members** – Director Adams – No Report; Director Taylor – Reported she would be attending a Divide Ready by 21 meeting to discuss mental health education and how best to inform the community. She will report back at the next meeting. Director Stigen - reported on the storm destruction at Beam Field and Georgetown Park. Director Syversen – No Report

**ADJOURNMENT** – Chair adjourned the meeting at 6:35pm.

Submitted by:

A handwritten signature in black ink, appearing to be 'J. Brunton', written over a horizontal line.

Jacquie Brunton, Secretary/Clerk to the Board of Directors