

**GEORGETOWN DIVIDE RECREATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
December 11, 2023
5:00pm Open Session
Bayley Barn
4300 Highway 49, Pilot Hill, CA
AGENDA**

Welcome to this Board meeting. *The Board of Directors encourages your input into this meeting. The Board has implemented District Policy 5030.4 concerning any individual or group addressing the Board concerning any item on the agenda of a special meeting, or addressing the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, which provides three (3) minutes to each speaker. Comments on Closed Session items will be taken at the designated point on the agenda. Comments for all Open Session items will be taken at the time the agenda item is considered by the Board. During Regular meetings the Board provides a time for members of the public to address the Board on any subject that does not appear on the agenda and lies within the jurisdiction of the Board of Directors.*

5:00 pm CALL TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENT: This is the time reserved for those in the audience who wish to address the Board of Directors on subjects **NOT** on the agenda. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please note that comment from the public will also be taken on any agenda item.

DISTRICT OPERATIONS MONTHLY SPOTLIGHT REPORT

Targeted time 5:05

Community Services Report
Maintenance Report

1) COMMUNITY PARTNER ITEMS:

Targeted time 5:15

a. Approval of renewal or modification of Community Partner Program agreements

RECOMMENDATION: Review annual report or requests, discussion with group representatives; approve agreements as determined by Board.

Ready by 21

Divide Women's Club

Hub 4/EDCOE

Garden Valley Fire Department Support Group

b. Approval of new Community Partner Program agreements.

RECOMMENDATION: Review new requests and consider approval.

c. Consider any Community Partner Program Policy modifications or reports.

d. Community Partner Program updates

2) Review of District Policy 3000

Targeted time 5:25

RECOMMENDATION: A motion to approve the draft of District Policy Section 3000 Administration and Operations.

PLANNING COMMENTS

Targeted time 5:35

RECOMMENDATION: Consider comments to El Dorado County Development Services Department or other Departments re: projects (if any):

CONSENT AGENDA - OPPORTUNITY TO COMMENT:

Targeted time 5:40

Items listed under the consent agenda are considered by the Board to be routine in nature and will be enacted in one motion unless an audience member or Board member requests otherwise, in which case, the item will be removed for separate consideration.

- A. Approve the payment of Claim Vouchers on 10/23/23 in the amount of \$1,938.26, on 11/6/23 in the amount of \$6,616.02, on 11/14/23 in the amount of \$500, on 11/27/23 in the amount of \$109,260.75, 12/4/23 in the amount of \$5,926.84. Deposit Refund on 10/26/23 in the amount of \$1,000, on 11/13/23 in the amount of \$500, on 11/16/23 in the amount of \$500, on 12/4/23 in the amount of \$500.
- B. Recognize total revenue deposits 11/9/23 in the amount of \$10,707.53; \$2909.17 in program revenue, \$6,820.75 in facility rentals, \$589.35 in Halloween donations, \$150 in banner fee revenue, and \$238.26 in miscellaneous refund.
- C. Approve the minutes from past meetings
- D. Receive Monthly Financial Report
- E. Receive Safety Report
- F. Acknowledge receipt of Correspondence as listed.
- G. Public Employee Performance Evaluation form

RECOMMENDATION: Approve Consent items as listed or amended

ANNUAL BOARD ORGANIZATIONAL ISSUES

Targeted time 5:50

- 1. A motion to elect a Board Chairperson for 2024 Calendar year.
- 2. A motion to elect a Board vice-chairperson for 2024 Calendar year.
- 3. A motion to elect a Secretary and Clerk of the Board for 2024 Calendar year.
- 4. A motion to appoint the General Manager as Fiscal Officer, voting representative for CSDA Joint Powers Authorities, CSDA membership, and CARPD membership for 2024.
- 5. A motion to adopt 2024 Board Meeting Calendar for Regular meetings of the fourth Monday of the month except December being the second Monday of the month and no meeting in November.
- 6. A motion to confirm authorized signatures for transactions with El Dorado County Auditor for warrants two signatures from Board members and General Manager (2 of 6); for payroll two signatures from the six authorized signatures and the Recreation/Facilities Supervisor; for Petty cash, facility deposit reimbursements and holding accounts authorized signatures be the General Manager, Recreation Coordinator and Recreation/Facilities Supervisor.
- 7. Chair to appoint representation from the Board to Georgetown Divide Ready By 21, AD HOC Committee for BOMUSD MOU issues, and Cool/Pilot Advisory Committee .
- 8. A motion to re-authorize the Chair to represent the GDRD as alternate to GM at meetings in discussions with property owners, State, BOR, and EDC in development or acquisition of property for GDRD in conjunction with development or planning of public property.

REPORTS

Targeted time 6:05

General Manager
Board members

ADJOURNMENT

Targeted time 6:15

All non-confidential detailed information on any agenda item is available for review at the District Office 4300 Highway 49, Pilot Hill, CA during normal office hours. Persons not able to travel to the District office to review agenda information due to disability may request a written copy be mailed to them by submitting a written request to the Board of Directors outlining their disability. The Georgetown Divide Recreation District will provide reasonable accommodations or persons with disabilities planning to participate in Board meetings who contact the District staff at (530) 333.4000 at least 48 hours before the start of the meeting.