

**GEORGETOWN DIVIDE RECREATION DISTRICT
BOARD OF DIRECTORS MEETING
December 13, 2021
5:30PM
Bayley Barn Auditorium 4300 Highway 49, Pilot Hill, CA
MINUTES**

CALL TO ORDER – 5:33pm Call to Order by Board Chair Syversen.

ATTENDANCE; Present: Adams, Syversen Taylor, Gillard, Stigen **Absent:** None

ADOPTION OF AGENDA

Action: M/S/V/Adams/Gillard 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen/Noes: none; Abstention: none; Absent: none / to approve the agenda as published.

DISTRICT OPERATIONS MONTHLY SPOTLIGHT REPORTS – Reports with oral highlights were received from the Recreation/Facilities Supervisor Jayne Captein on recreation and community service items and BOMUSD Facilities, Maintenance, and Operations Manager Mark Koontz reported on parks and facilities maintenance issues.

ACTION ITEMS:

1. Community Partnership Program action items:

- a. Consider any Community Partner Program Policy modifications - none
- b. Approval of renewal or modification of various Community Partner Program agreements – none
- c. Consider any new Community Partner Program agreement – none
- d. Community Partner Update – An event fee check was received from GVCA for the August Car Show

2. Rotary Grant for Beam Field Approval

Action: M/S/V/ Syversen/Taylor 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen/Noes: none; Abstention: none; Absent: none / to tentatively approve the Rotary proposal for Beam Field play area based on additional information submitted to the Board by the January 2022 Board meeting, to include an image of the play structure as well as a budget including costs for the play structure, site inspection, fall zone material and delivery and any other costs associated with the project covered by Rotary.

PLANNING COMMENTS

NO ACTION

CONSENT AGENDA

Items listed under the consent agenda are considered by the Board to be routine in nature and will be enacted in one motion unless an audience member or Board member requests otherwise, in which case, the item will be removed for separate consideration.

- A. Approve the payment of Claim Vouchers on 10/5/21 in the amount of \$7,827.48, on 10/18/21 in the amount of \$9,410.52, on 11/3/21 in the amount of \$3,805.08, on 11/10/21 in the amount of \$96,606.68, Journal Entry on 11/10/21 in the amount of \$3,562.76, Facility Refund on 10/7/21 in the amount of \$500 on 11/1/21 in the amount of \$500 and \$500, on 12/1/21 in the amount of \$8,797.93 and \$9,007.23.
- B. Recognize total revenue deposits 10/12/21 of \$1,673.92; \$907.22 in program revenue, \$466.70 in GDRD facility rental, \$300.00 in Halloween donations and 10/28/21 in State Grant reimbursement \$142,362.00; and on 11/10/21 of \$15,521.61; \$5,335.95 in program revenue, \$8,635.66 in GDRD facility rental, \$500 in Facility Deposits; \$880.00 in Halloween donations, \$120 in event fees; on 11/16/21 in State Grant reimbursement \$35,590.00
- C. Approve the minutes for past meetings
- D. Receive Monthly Financial Report
- E. Receive Safety Report
- F. Acknowledge receipt of Correspondence as listed.

Action: M/S/V/ Adams/Taylor/5-0-0-0 Ayes: Adams, Taylor, Syversen, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to approve the consent agenda.

ANNUAL BOARD ORGANIZATIONAL ISSUES

1. **Action:** M/S/V/Adams/Gillard/5-0-0-0 Ayes: Adams, Taylor, Syversen, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to Elect Kris Syversen as Board Chairperson for 2022 Calendar year.
2. **Action:** M/S/V/Adams/Gillard/5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to elect Kim Taylor as Board vice-chairperson for 2022 Calendar year.
3. **Action:** M/S/V/Adams/Gillard/5-0-0-0 Ayes: 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to elect Jacqui Brunton as Secretary of the Board for the 2022 Calendar year.

Agenda Item C

4. **Action:** M/S/V/Adams/Gillard/5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to elect Jacqui Brunton as Clerk of the Board for the 2022 Calendar year.
5. **Action:** M/S/V/Syversen/Adams/5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to appoint General Manager as Fiscal Officer, voting representative for CAPRI, CSDA Joint Powers Authorities, CSDA membership, and CARPD membership for the 2022 Calendar year.
6. **Action:** M/S/V/Taylor/Gillard/ 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none / to adopt 2022 Board Meeting Calendar for Regular meetings of the fourth Monday of the month except no meeting in November and December being the second Monday of the month.
7. **Action:** M/S/V/Taylor/Adams/ 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none / to confirm authorized signatures for transactions with El Dorado County Auditor-Controller for warrants two signatures from Board members and General Manager 2 of 6; for Petty cash authorized and facility deposit reimbursements signatures be the General Manager, Recreation Coordinator and Recreation/Facilities Supervisor.
8. **Action:** M/S/V/Syversen/Adams/ 5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none / to appoint as representative from Board to Georgetown Divide Ready By 21 Director Taylor; BOMUSD AD HOC Committee and the AD HOC Committee with BOMUSD for MOU discussions Director Taylor and Director Syversen.
9. **Action:** M/S/V/Taylor/Gillard/5-0-0-0 Ayes: Adams, Syversen, Taylor, Gillard, Stigen /Noes: none; Abstention: none; Absent: none/ to re-authorize the Chair and/or Director Adams to represent the GDRD as alternate to GM at meetings in discussions with property owners, State, BOR, and EDC in development or acquisition of property for GDRD in conjunction with development or planning of public property.

REPORTS RECEIVED:

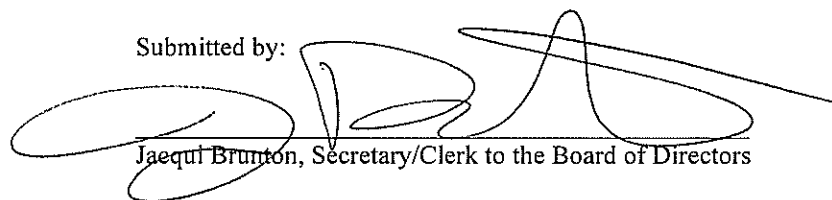
General Manager Report –The GM reminded the Board that the offices would be closed from December 20 to January 3. The next Regular Board meeting is scheduled for January 24 at 5:00PM but may need to call a special closed session meeting depending on if the district's attorney Ron Scholar thinks it necessary.

Board members – Director Adams – No report, Director Gillard – No report, Director Stigen reported he had a hand injury that resulted in an infection and was hoping for a speedy recovery. Director Taylor- reported that she attended the Georgetown Divide Ready By 21 Board meeting and John Daniels and Stephanie Root announced they would be stepping down from the Board, Jeremy Myers was elected as President and the group was planning a National Race for fundraising. Director Taylor said the race was in the planning stages but at this point the group was not requesting any assistance from GDRD.

Director Syversen – No report.

ADJOURNMENT – The Board Chair adjourned the meeting at 6:37pm.

Submitted by:



Jaequi Brunton, Secretary/Clerk to the Board of Directors